

**NORTH YORKSHIRE COUNTY COUNCIL
HEALTH AND ADULT SERVICES EXECUTIVE**

Meeting of the Health and Adult Services Executive

Date 30th November 2018 at 2.00 p.m.

Venue: Director's Office, County Hall, Northallerton

DECISION RECORD & MEETING NOTES

Present: Councillor Michael Harrison and Councillor Caroline Dickinson

Officers: Richard Webb (RW), & Patrick Duffy (PD) (Minute taker)

NO.	ITEM	For Note/ Action
1	Minutes of the previous meeting held on 19th October 2018	
	AGREED that the Minutes of the meeting of the Health and Adult Services Executive held on 19 th October 2018 be approved as a correct record.	
2	NHS Update	
	<p>CONSIDERED:</p> <p>A verbal update by Richard Webb, Corporate Director for Health and Adult Services.</p> <p>In particular, he highlighted the fact that, following a realignment of CCG Leadership, Amanda Bloor would take on the role of single Accountable Officer for three CCGs – Hambleton, Richmondshire and Whitby; Harrogate and Rural District and Scarborough and Ryedale.</p> <p>NOTED.</p>	
3	Key Decision: Domiciliary Care Framework	
	<p>CONSIDERED:</p> <p>A report by Mike Rudd, Head of Commissioning for Hambleton, Richmondshire and Whitby.</p> <p>Mike Rudd outlined the historical background to this matter.</p> <p>In addition he reported that:-</p> <ul style="list-style-type: none"> - Since February 2015, North Yorkshire County Council had procured domiciliary care for people living in Harrogate and Selby through a closed framework, with two providers operating in Selby District and one provider in Harrogate. 	

	<p>- The current framework arrangements in place in Harrogate and Selby were due to expire on 31/03/2019, with no further extension possible.</p> <p>- Therefore, Health and Adult Services commissioning and procurement staff need to commence work on the development of a successor to the current framework arrangements, drawing on the extensive lessons learned exercise, undertaken following implementation in 2016.</p> <p>- It was likely that the contract would be long term – up to ten years, for four years initially, with break clauses for a further two years at that point and at six years and eight years. The duration would give certainty to whoever the successful providers were.</p> <p>In response to a question from Councillor Harrison as to how the risk of a provider pulling out could be mitigated, Mike Rudd advised that this would be via a combination of factors including:-</p> <ul style="list-style-type: none"> • an emphasis on place; • clear requirements specified in the Invitation to Tender documents; • completion and analysis of a Quality Questionnaire; • interviews of the shortlisted providers; and • a site visit by the Quality Team to examine records, compliance, etc. <p>Mike Rudd undertook to share the scoring mechanism with Councillor Harrison, for his information.</p> <p>Richard Webb advised that this would be funded through the Community Services Budget.</p> <p>AGREED:</p> <p>a) To proceed with formal commissioning and procurement activity in order to secure a successor arrangement to the current framework arrangements in Harrogate and Selby.</p> <p>b) That further detail on the service specification, etc., be provided at the next Keeping in Touch meeting on 9th January 2018.</p> <p>c) That a revised version of the “Heat Map” be forwarded to Councillor Dickinson.</p> <p><i>NOTE: Decision Record Form No. HAS 11/2018 was completed for this Item.</i></p>	<p>MR</p> <p>MR</p> <p>MR</p> <p>MR</p>
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4	Non Key Decision: Health and Adult Services Local Account 2017/18	
	<p>CONSIDERED:</p> <p>The latest version of this document.</p> <p>Members were happy with the content, but there were some minor changes required prior to publication, as set out below:-</p> <p><u>Page 5, right hand column, penultimate paragraph</u> Delete the following: <i>and which all have their focus in West Yorkshire, Teesside and Hull.</i></p> <p><u>Page 7, right hand column, penultimate paragraph, fourth line</u> Delete the apostrophe from <i>carer's</i></p> <p><u>Page 9 right hand column, final paragraph, fifth line</u> Change <i>service</i> to <i>services</i></p> <p><u>Page 10, Extra Care figure</u> Check it is correct that this figure has not changed between the two years?</p> <p><u>Page 12, left hand column, first line</u> Replace <i>had been</i> with <i>were</i> (so it reads <i>During 2017-18 308 complaints were received . . .</i></p> <p><u>Page 14 pie chart</u> Say what <i>EC/PCAH</i> stands for.</p> <p><u>Page 14, right hand side</u> After <i>Care and Support</i> insert in brackets (<i>Older People, Physical, Sensory and Learning Disabilities, Carers</i>)</p> <p><u>Page 17, Pounds and Budget box, final bullet point</u> Change <i>an</i> to <i>a</i> (so it reads <i>Participate in a Local Government Association. . .</i>)</p> <p>Members acknowledged the work undertaken by Louise Wallace, Assistant Director for Health Integration, in the production of this document.</p> <p>AGREED:</p> <p>That the Health and Adult Services Local Account for 2017/18 be approved for formal publication, subject to the amendments referred to above.</p> <p><i>NOTE: Decision Record Form No. HAS 12/2018 was completed for this Item.</i></p>	<p>LW</p>

5	Non Key Decision: Health and Adult Services – Peer Challenge; Use of Resources, Feedback Report	
	<p>CONSIDERED:</p> <p>A report by Louise Wallace, Assistant Director for Health Integration, which presented for approval the draft Use of Resources Peer Challenge Feedback Report and draft Action Plan in response to this.</p> <p>It was noted that it is an expectation of the process that the Feedback Report and Action Plan are published. Approval of these documents would enable their formal publication.</p> <p>Members went through the Action Plan and noted that many of the actions were already implemented or in the process of being implemented.</p> <p>Richard Webb advised that he and Louise Wallace would update the Action Plan on an on-going basis and report progress back to HAS Executive.</p> <p>AGREED:</p> <p>a) That the Health and Adult Services Peer Challenge Use of Resources Feedback Report and Action Plan be approved.</p> <p>b) That, in order to ensure the Action Plan remains a “live” document, progress against it be reported to HAS Executive every six months.</p> <p><i>NOTE: Decision Record Form No. HAS 13/2018 was completed for this Item.</i></p>	<p>LW</p> <p>LW</p>
6	Any Other Business	
	<p>The following matters were raised:-</p> <p>a) <u>Harrogate MIND</u> Richard Webb reported that Harrogate MIND had reduced their operation to three days a week.</p> <p>b) <u>Gareth Atkinson</u> Richard Webb to ask Gareth whether he requires any assistance with the marketing of his calendars.</p> <p>c) <u>Public Health Elected Members Network</u> Councillor Dickinson said that she had attended the first Elected Members meeting with Carly Walker, from Public Health. She would be meeting the Director of Public Health and Carly in the new year to discuss the next meeting.</p>	<p>RW</p>
7	Next Meeting	
	<p>Friday 14th December 2018 at 9.00 a.m. Venue: Meeting Room NB 242, North Block, County Hall, Northallerton.</p>	<p>ALL</p>